

**Office of Sponsored Programs**  
**Frequently Used Information**  
**(Updated 07/18)**

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| <b>Legal Name (for contracts/agreements)</b>  | <b>The Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas Cooperative Extension Service</b>      |
| <b>Legal Name (for proposals)</b>   | <b>University of Arkansas Cooperative Extension Service</b>  |
| <b>Governing Board</b>  | <b>University of Arkansas Board of Trustees</b>  |
| <b>Accounting Method</b>  | <b>Accrual</b>   |
| <b>Indirect Cost Rate/Facilities and Administrative Costs (unless specified otherwise in RFP)</b> | <b>33% of Modified Total Direct Costs</b>  |
| <b>Fringe Benefit Rates (effective July 1, 2018)</b>  | <b>Standard: 31.05% (Full-Time Employees); 7.76% (Temporary Employees)</b>   |
| <b>Authorized Organizational Representative (AOR)</b>   | <b>Dr. Rick Cartwright or Sam Boyster</b>  |
| <b>Dr. Cartwright's Official Title:</b>   | <b>Associate Vice President for Agriculture-Extension and Director, Cooperative Extension Service</b>  |
| <b>Basis for budgeting salaries:</b>  | <b>Percentage of an employee's salary as a portion of a full-time equivalent (FTE) position.</b>   |
| <b>Tax-Exempt Status</b>  | <b>IRS 170(b)(1) as described further by 170(c)(1)</b>   |
| <b>Cognizant Federal Agency/Contact</b>   | <b>Dept. of Health and Human Services</b>  |
| <b>EIN</b>  | <b>62-1712458</b>  |
| <b>DUNS</b>   | <b>039796771</b>   |
| <b>DHHS-ASAP ID</b>   | <b>0546750</b>   |
| <b>State Clearinghouse Contact (if compliance with E.O. 12372 is required)</b>                    | <b>Tracy Copeland, Manager<br/>Office of Intergovernmental Services<br/>Dept. of Finance and Admin.<br/>1515 W. 7th St.<br/>Little Rock AR 72203</b> |
| <b>Congressional District (Applicant)</b>   | <b>AR-002</b>  |
| <b>Equipment Definition</b>   | <b>An individual item with a cost exceeding \$5,000 and a useful life of more than one year.</b>   |