PIKE’S  22 DEADLY SINS

1. Appearing Unprepared
2. Starting Late
3. Handling Questions Improperly
4. Apologizing for Yourself or the Organization
5. Being Unfamiliar with Knowable Information
6. Using Audio Visuals Unprofessionally
7. Seeming to be Off Schedule
8. Not Involving the Participants
9. Not Establishing Personal Rapport
10. Ending Late
11. Appearing Disorganized
12. Not Quickly Establishing a Positive Image
13. Not Covering the Objectives Promised
14. Not Scheduling Enough Breaks
15. Practicing Bad Habits
16. Not Checking the Environment
17. Not Updating Material
18. Not Admitting Mistakes
19. Using Inappropriate Humor
20. Using Inappropriate Language
21. Coming on As an Expert, a Know-it-all
22. Using Poor Grammar, Pronunciation, and Enunciation