



AUGUST 2014

- We finished end of the year with no major problems. Thank you for all your diligence and hard work in keeping your accounts current and accurate.
- Last week, I recorded tutorials for the County Depository and Quicken. They are being edited and will be available on the LEARN site. I hope they will be a great tool for all of you
- This month I want to discuss double-checking. I am speaking to myself as much as to you. Yesterday, I was given a file and I sent out the June transfers – only to discover it was the wrong file. I was trying to hurry and get the information to you before you began to work on July's files. I even accidentally deleted my Zimbra list for you all! I was reminded of the old adage, "Haste makes waste." It resulted in frustration for me and confusion for those of you who received the transfer! It never hurts to double-check and it always helps to take your time.
- I know some of you are gardening and preserving that bounty. Many are on vacation. A few are retiring and leaving giant holes to be filled in their counties. We are sad to see you go and wish you all the best! That means we have new Quicken folks. Please know I am here to help you at any time.

Please delete the transfer notices received yesterday, July 31. I will be resending the corrected transfer notices this morning.

Note: I will be on vacation August 11-15, and the 15th is our Due Date for Quicken Reports and Bank Statement. Please go ahead and send your files to me by email and only if you have a need that cannot wait, contact Linda. I will respond when I return.

Happy August!