

### W-2 Address Change Form

**Important notice regarding W-2 tax information if changing address**

The University of Arkansas Cooperative Extension Service processes W-2 tax information in January of each year. To ensure that your W-2 will reach you in a timely manner, please complete the change of address form with the address of where you will be in January (if different from your present address). If you are unsure of what your address will be in January, feel free to complete this form at a later time; however, all change of address forms should be received by the first week of January.

Social Security No \_\_\_\_\_ Employee ID \_\_\_\_\_  
Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_  
Street \_\_\_\_\_ Apt. Nr \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please mail completed form to:  
University of Arkansas Cooperative Extension Service  
Financial Services/Payroll Department  
2301 South University Avenue  
Little Rock, AR 72204-4940