Arkansas Unpaved Roads Program

Non-Point Source Pollution Stakeholder Meeting

September 19, 2019

Arkansas Department of Agriculture
Steve Stake, Program Coordinator
NPS Management Program
What is the Unpaved Roads Program

• Created by Act 898 of the 90th General Assembly to create a better unpaved county road system with a reduced negative environmental impact on priority water resources in Arkansas

• Focuses on best management practices (BMPs) that reduce the impact of sediment and road runoff to streams, rivers, and drinking water supplies while reducing long term unpaved county road maintenance costs
Who is Eligible for Funding

- The Program is designed to fund work on public unbound (no asphalt, concrete, etc.) roads
- Counties are the primary applicants for funding
- The entity that owns and maintains the road is the entity eligible to apply for Program funding
What Types of Projects are Eligible

- Only **projects** that provide some form of environmental benefit, typically by **reducing sediment and concentrated drainage to waterways**, will be considered for funding.
What types of Projects are Ineligible

- Roadways that have bound surfaces including oil, asphalt, concrete, or any mixture of sealed aggregate.

- Roadways that are not negatively impacting a priority body of water.

- Public roads that are open to the public for less than eight (8) consecutive weeks.

- Any and all private roads.

*Applicants are not eligible for an Unpaved Roads Grant if the county has an Unpaved Roads Grant currently open. Once the grant has been closed out, applicants are eligible to apply.*
Priority Water Bodies In Order of Program Priority

- A water body containing an *aquatic species listed as threatened, endangered or a candidate species* by the federal Government and a priority for ANRC or has been determined to be *impaired as a result of turbidity or sediment*

- A water body used as a drinking source for people

- A water body used as an interstate waterway

- A water body the Arkansas Game and Fish Commission had determined contains a species of greatest conservation need

- A water body important to agricultural or pasture land use

- A water body important to forestry land use
An Environmentally Sensitive Maintenance (ESM) certified person must be in charge of work plan development and project implementation for the applying county.

Training to become ESM certified is provided through a one day course which is no cost to potential grant applicants.

Recommended for all persons representing the county such as county judges, road crew, and administrative personnel.

ESM training certification is good for 5 years.

ESM practices are discussed in detail during the workshop.
Project Expenses

- Applicant may apply for the full or partial cost of equipment, material or labor

- Material expenses include but not limited to pipe, stone, fill, aggregate, fabric, etc.

- **Capped at $75,000**

- All funded project must provide at least a **50% match** (in-kind, cash, etc.) to include but not limited to labor, equipment, materials and services

- Project can be more or less than $75,000 but if more, there should be proof that the project will be funded
Applicants are encouraged to conduct **pre-application site visit with staff before submitting application** on any project over $25,000.

- This ensures that the plan is in best interest for both parties.

- Allows program staff to provide input early before much time has been invested in developing workplan.

- Allows early discussions on potential issues such as permitting, landowner issues and funding availability.
• Approved grant application must include cost breakdown for grant funds and matching funds

• Application must include workplan with a drawing (either hand drawn or digitally draw) of proposed project site

• The workplan is a plan view of the road with all planned features such as pipes, aggregate, underdrain, surface features, etc.

• A map identifying where the project is located with a clear delineation of the named water body that will be impacted by the project must included

• Applications deemed complete and acceptable will be submitted to the review committee for prioritization

• The Committee will review and prioritize applications based on established written criteria and make funding recommendations
Final Inspection

- Upon project completion, a final inspection with grant recipient must be conducted to ensure all aspects of the project has been completed.
Arkansas Unpaved Roads Grant Application

<table>
<thead>
<tr>
<th>County</th>
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<tbody>
<tr>
<td>Road Name/Location</td>
</tr>
<tr>
<td>Nearest Town/Community</td>
</tr>
<tr>
<td>Affected Stream/Tributary</td>
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<table>
<thead>
<tr>
<th>Grant Requested Amount</th>
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<tbody>
<tr>
<td>Provided by County</td>
</tr>
<tr>
<td>Total Project Cost</td>
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**Contact Information**

Please provide the information below with persons who are knowledgeable about the application.

<table>
<thead>
<tr>
<th>County Judge</th>
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<tbody>
<tr>
<td>Mailing Address</td>
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<tr>
<td>City</td>
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<tr>
<td>Phone Number</td>
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<table>
<thead>
<tr>
<th>ESM Certified Person</th>
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</thead>
<tbody>
<tr>
<td>Title</td>
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<table>
<thead>
<tr>
<th>Contact Person (application prepared by)</th>
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</thead>
<tbody>
<tr>
<td>Title</td>
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<tr>
<td>Phone</td>
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</tbody>
</table>
Arkansas Unpaved Roads Grant Application

Continued from Page 1...

Mailing Address

City

Zip

E-Mail

State Senator

District #

State Representative

District #

Should this application be selected for funding, please provide the following:

Local Newspaper

Phone Number:

E-mail:

Project Description

What is the project for which you are applying?  
(briefly describe)

What is the covered water body that this project will benefit?  
(attach a map)

Who was involved in the development of this proposal?
What funding and other resources will be used to maintain and operate the project in the future?

Identify the proposed work elements. (check all that apply)
- Ditches Improved
- Ditch Outlets Added
- Off Right-of-Way Improvements
- Road Banks Improved
- Road Base Improved
- Road Surface Stabilized
- Stream Crossing Improved
- Storm Water Improvements
- Vegetative Management
- Other

Additional Documentation

1. Complete Attachment A "Project Work Plan" including a sketch of proposed project. Attach a location map with the project highlighted.

2. Complete Attachment B1 and B2 "Project Cost Estimate" summarizing all costs.

With my signature below, I do hereby certify that I have read, understand and support the above application for grant funds through the Arkansas Unpaved Grant Program. I further certify that I have read, understand and agree to abide by the rules and regulations governing the grant program.

Judge Printed Name

Judge Signature
<table>
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<tr>
<th>Applicant</th>
<th>Road Name</th>
<th>Date</th>
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**Instructions:**
- Draw a sketch of the proposed project that includes:
  - All proposed work (i.e. cross pipes, stream crossings, other ESM practices)
  - Project road length in feet or miles
  - Nearest intersection and or reference landmarks
  - Known utilities
  - North arrow
  - Attach a copy of a location map with the project highlighted
  - Attach additional project details as necessary

Project Length = __________ feet / miles
## ARKANSAS UNPAVED ROADS PROGRAM
### DETAIL ESTIMATED PROJECT EXPENDITURES
### GRANT REQUESTED FUNDS

<table>
<thead>
<tr>
<th>Materials</th>
<th>Equipment</th>
<th>Labor</th>
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<tbody>
<tr>
<td>Type</td>
<td>Type</td>
<td>Type</td>
</tr>
<tr>
<td>Unit Cost</td>
<td>Hours</td>
<td>Rate Hr</td>
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<tr>
<td>Qty</td>
<td></td>
<td>Hours</td>
</tr>
<tr>
<td>Cost $</td>
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<td>Cost $</td>
</tr>
</tbody>
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**Total Materials:** $  
**Total Equipment:** $  
**Total Labor:** $  
**Total Grant Requested:** $  

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**Applicant**  
**County**  
**Road Name**  
**Date**
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</table>

Total Materials $ | Total Equipment $ | Total Labor $ |

Total Grant Requested: $__________

________________________________________
Applicant

________________________________________
County

________________________________________
Road Name

________________________________________
Date
Certification Letter

Date __________________________

Arkansas Unpaved Roads Grant Program
c/o Arkansas Natural Resources Commission
101 East Capitol, Suite 350
Little Rock, AR 72201

Dear Members of the Arkansas Natural Resources Commission:

On behalf of the county of ____________________, I am writing to request your assistance in securing a state matching grant under the Arkansas Unpaved Roads Grant Program. Proceeds from the $__________ grant, if awarded, will be used for the following project, as outlined in the enclosed application:

________________________________________________________________________
________________________________________________________________________

The citizens of ____________________ have furnished proof that they have raised $______________ through local cash and/or in-kind donations as their matching share on the project and the Quorum Court of ____________________ agrees to provide the remainder funds necessary to complete the state matching requirements. Further, we have read the application fully and have determined that the county of ____________________ is eligible to apply for and receive funds under this program.

I designate myself, County Judge of ____________________, as the person ultimately responsible for the administration of the state grant, if awarded. Project funds from all sources will be expended through a fund established on the books of the county of ____________________, and all project expenditures with invoices and cancelled checks attached, in addition to copies of all application materials, will remain on file in the County Judge’s office for three years or until audited (whichever is later), to assure that funds were used for the purposes for which they were made available.

If additional information is needed concerning this project, please feel free to contact me or the project’s primary contact person (name) ____________________ at (phone number) ____________________.

Thank you for your consideration.

Sincerely,

County Judge______________________________

County: ______________________ Phone Number: ____________________________
RESOLUTION PASSED BY QUORUM COURT

RESOLUTION #____________________

Be it resolved by the Quorum Court of__________________, State of Arkansas a resolution entitled: _________________________________. A Resolution authorizing the County Judge of ______________________County to apply for a grant on behalf of the county.

Whereas, the__________________ Quorum Court has determined that the county meets eligibility requirements necessary to apply for a grant under the Arkansas Unpaved Roads Grant Programs; and

Whereas, the ____________________ County has presented plans to (description of project) ________________________________, and whereas, the Quorum Court of ________________________ recognizes the need for the project, concurs its importance, and supports the ______________________ County in its efforts to proceed with the same; and

Whereas, the ______________________ County has furnished proof that they have raised $____________________ through community cash and/or in-kind donations to be applied to the project as a local match (if applicable);

Therefore be it resolved that the Quorum Court of ______________________ hereby appropriates the sum of $____________________ to complete the local match money requirement for the project described herein (if applicable).

Be it further resolved, that the County Judge of____________________ is hereby authorized to submit an application of formal request to the Arkansas Rural Development Commission for purpose of securing state grant funds in the amount of $____________________ to aid and assist the ______________________ Community in executing the proposed project described herein and that the County Judge or Recorder/Treasurer of____________________ is further authorized to administer the grand funds for the same project.

THE RESOLUTION ADOPTED IN REGULAR SESSION ______________________ DATE

APPROVED:

Signature of County Judge

Typed name of County Judge

ATTEST

Signature of City of County Clerk
Questions?

Steve Stake, Program Coordinator
NPS Management Program
Arkansas Department of Agriculture
Division of Natural Resources
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Little Rock, Arkansas 72201
(501) 682-3956
steve.stake@Arkansas.gov