

## Guidelines for Joint Arkansas Extension Professional Organizations

Revised September 2019

(see key for acronyms on last page)

	Chair FY 19	Chair FY 20	Chair FY 21	Chair FY 22	Chair FY 23	Chair FY 24	Chair FY 25
<b>JCEP</b>	ESP	AAE4-HA	ACAAA	NEAFCS-AR	AACES	ESP	AAE4-HA
<b>PILD</b>	AAE4-HA	ACAAA	NEAFCS-AR	AACES	ESP	AAE4-HA	NEAFCS-AR
<b>Conference With Admin</b>	AAE4-HA	NEAFCS-AR	AACES	CES	AAE4-HA	NEAFCS-AR	AACES
<b>Galaxy</b>	AAE4-HA	AACES	ESP	AA4EH-A	NEAFCS-AR	AACES	ESP

**JCEP Meeting Responsibilities:** Chairing organization arranges transportation for delegates to attend the Joint Council of Extension Professionals (JCEP) meeting.

**Policy & Leadership Development Conference (PILD) Washington DC Responsibilities:** The chair will contact the Extension Director's Office to schedule a meeting to discuss the professional development opportunity of PILD. The contact should be made in January before the April meeting.

**Conference with Administration Responsibilities:** Collect resolutions from each organization, combine and eliminate duplications and those that should be addressed directly with someone in the administration other than the director. Coordinate schedules of Extension director, President, President Elect and Secretary of organizations to schedule meeting date, time, place with Extension Director. The meeting to discuss resolutions will be the first Monday in May.

**State Galaxy Conference Responsibilities:** Chair Galaxy conference planning committee and treasure of responsible organization serves as treasurer for Galaxy conference. See separate Galaxy handbook for details.

**Legislative Event:** The Legislative Event will not be conducted unless requested by the Vice President for Agriculture.

### KEY of Acronyms

- **ACAAA** – Arkansas County Agriculture Agents Association
- **AACES** – Arkansas Association of Cooperative Extension Specialists
- **AAE4-HA** – Arkansas Association of Extension 4-H Agents
- **CES** – Chi Epsilon Sigma
- **ESP** – Epsilon Sigma Phi
- **NEAFCS-AR** – National Extension Association of Family and Consumer Sciences - Arkansas

*Updated September 10, 2019*