The 4-H Multi-State Volunteer U Conference is for 4-H volunteers, parents and extension educators wanting to learn fun, creative, innovative and effective best practices in working with today’s youth and families.

We are requesting your workshop and fun shop proposals for developing skill sets that advance educational experiences; provide a positive youth development environment; encourage growth in leadership and citizenship and encourage best practices in working with youth and families.

Emphasis areas are:

- STEM – Science, Technology, Engineering and Math
- 4-H Club Management and Volunteer Best Practices
- Positive Youth Development and Healthy Living Programs

Workshops – 90 minutes. We encourage sharing successful programs which develop one or more of the 35 defined 4-H life skills and one of the following objectives: 1) advances educational experiences; 2) provides an environment for positive youth development; 3) encourages volunteer best practices; or 4) establishes an environment of service. Taught in a form deemed effective (presentations, panel discussions or experiential learning opportunities).

Fun Shops – 60 minutes taught in the evening. We are seeking hands-on/interactive workshops in the areas of recreation, educational crafts, food, dance, etc. These workshops are to be more than entertainment for conference participants. The subject matter is to be tied back to the implementation of the “activity” at home using experiential learning and life skills development.

Expenses - All presenters are responsible for their own expenses, including conference registration, travel, lodging, meals, specialized equipment rental and handouts. Workshop fees can only be charged to recoup material/supply costs, not the printing of handouts/CD.

Criteria for Selection:
All submissions will be reviewed using the following criteria:

- Content encourages the understanding and application of the one or more of the thirty-five (35) “focused” life skills.
- Subject/topic important/relevant to the growth and development of 4-H volunteers?
- Subject/topic important/relevant to positive youth development?

Preferred delivery format is as an electronic Word Document to nwashburn@uaex.edu or lwooten@uaex.edu. Forms may also be FAX’ed to 501-671-2028 or mailed to Volunteer U Conference, 4-H Youth Development, 2301 South University, Little Rock, AR 72204. If you have questions, e-mail lwooten@uaex.edu or call 501-671-2053.

Submit proposals electronically to nwashburn@uaex.edu. Hand written or typed proposals are acceptable. Proposal must be submitted no later than August 30, 2016.

ATTENTION - In an effort to better serve our participants, we ask all workshop instructors who are providing handouts to submit an electronic version of the materials for distribution on CD no later than 10/7/2016.
1. **List one person as the team leader. The team leader will be responsible for forwarding all correspondence to other team members.**
   Instructor/Team Leader: Click here to enter text.
   FULL Mailing Address: Click here to enter text.
   Email Address: Click here to enter text.
   Phone or Cell Number: Click here to enter text.

2. **List the names of all presenters for inclusion in the program.**
   Click here to enter text.

3. Workshop Type  Choose an item.

4. Session Title: Click here to enter text.

5. Describe in 50-75 words your session as you would like it to appear in the program (the conference planning committee reserves the right to edit descriptions):
   Click here to enter text.

6. Which emphasis area will this workshop address?
   Choose an item.
   If Other: Click here to enter text.

7. Please select the audience the subject best suited for.
   Choose an item.

8. **IF it is necessary to limit the number of participants, what is the maximum capacity?**  Choose an item.

9. Are you willing to repeat your session?  Choose an item.

10. **Workshop Fees: Participants have paid a substantial fee to attend the Forum. Some cannot afford additional charges. Charging is acceptable but participants must leave your session with items of equal or greater value than your fee, not to exceed $5. A “supply fee” is designed for programs that require supplies – i.e. food, crafts, fabric, electronics, etc.**
    List any fees for your workshop:  Choose an item.  per person.
    If charging a fee, what items/materials/finished products will participants take with them?  Click here to enter text.

11. Room Setup  Choose an item.
    Outdoor Classroom  Choose an item.
    Number of Tables needed for instruction/supplies/demonstration  Click here to enter text.

12. Mark all that apply.

<table>
<thead>
<tr>
<th>Facility Need</th>
<th>Mark (x)</th>
<th>Mark (x)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TV</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Projection Screen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCD Projector</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer/Lab</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intranet</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kitchen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water/Sink</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical Outlets</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

13. Please provide any additional information the planning committee *needs* to know:
   Click here to enter text.