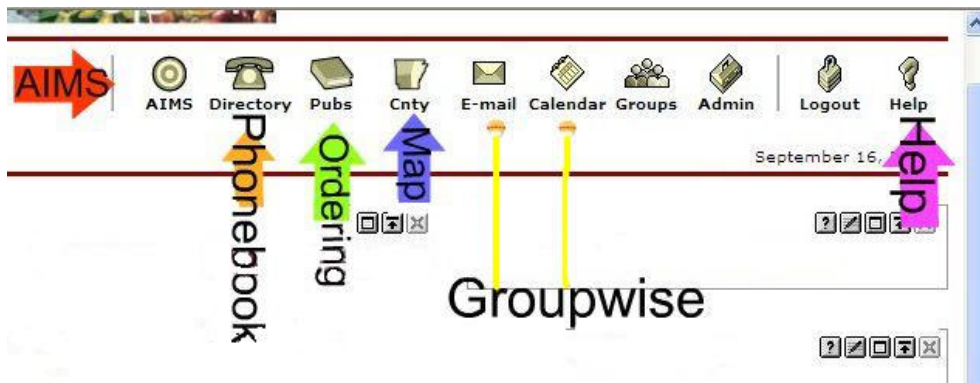







SPOT Tipsheet Icons and Buttons

SPOT link buttons:

AIMS	Opens AIMS reporting
Directory	Opens Employee Listings
Pubs	Publications Ordering
Cnty	County Office Maps
E-mail	Groupwise Webaccess
Calendar	Groupwise Webaccess calendar
Groups	Opens the SPOT Groups list
Admin	If you have this button, this section allows you to edit user accounts
Logout	Exits SPOT
Help	Accesses Help files



Channel Buttons:

	Channel Help Information	Contains useful general information
	Edit Channel Settings	Allows you to make changes to channel display
	Expand Channel	Expands the channel to fill the screen
	Minimize/Maximize Channel	Resizes the channel to fit your needs
	Closes/Exit Channel	Allows you to remove a channel from the screen