

### **Club Financial Policy**

All clubs must complete an Arkansas 4-H Club Treasurer's Journal and submit it to the county Extension office by October 1 each year.

A club that maintains over \$200 is required to have a checking account. The account should have the main leader and one other certified volunteer as a signer. Each club must obtain a separate Employer Identification Number (EIN).

Monthly financial reports should be given at each club meeting.

### **Fund Raising Policy**

Each club/member/leader, etc. shall notify the Extension office PRIOR to entering into a fund raising project.

All fund raising projects must be approved by the Extension staff.

### **County Insurance Policy**

All 4-H members and leaders who have a current membership card on file in the county office are covered by Perry County 4-H insurance policy. This policy covers bodily injury caused by an accident occurring while and resulting directly and independently of all other causes in loss, provided such injury is sustained by the 4-H member or leader while in the consequences of:

- Participating in, or attendance at, any regularly approved unit (club or county) activity as a group under supervision of the unit leader or agent;
- Traveling directly to and from such regularly scheduled and approved group activity with the other 4-H members of the unit, as a group, provided such group is at the time under supervision of the proper authority of the unit;
- Traveling directly to or from the 4-H member's residence and meeting place for the purpose of participating in such regularly scheduled unit activity.

### **Not Covered**

Eyeglass replacement  
Suicide  
Hernia in any form  
Illness  
Air travel  
Denture replacement or repair  
Injuries sustained in rodeo events  
Losses covered under Medicare or Workman's Comp  
Injuries sustained while tobogganing, skiing, sledding, tubing, rodeo, etc.  
Ages 5-7 animal/livestock projects  
Children under 5